

Received
9/13/08

ALL RENTALS & SALES REQUIRE AN APPLICATION AND A \$50.00 APPLICATION FEE

SHEFFIELD GREENE CONDO. ASSOCIATION, INC.

c/o STOKES PROPERTY MANAGEMENT 2004 LONGMEADOW SARASOTA, FL 34235

(941) 355-4880

APPLICATION FOR APPROVAL OF SALE/LEASE

A non-refundable **\$50.00** fee must accompany this application (return to address listed above)

The undersigned proposes to sell/lease Unit No. _____ Address: _____
to: _____ identified below, and the undersigned does hereby apply for approval of this sale or
lease by the Sheffield Greene Condo. Association, Inc., to which the following information is submitted.

Date _____ Current Owner _____

TENANT'S OR PURCHASER'S STATEMENT (please Circle Buyer or Tenant)

Buyer's or Tenant's Full Name: _____ Name of Spouse: _____

Present Address: _____ Phone: _____

Residency Intentions: Year-Round ☐ Seasonal ☐

Term of Lease: From: _____ Through: _____ (one month minimum)

Business or Profession (present or former): _____

Position Occupied: _____ Active or Retired: _____

Bank References and Credit References: _____

Pets: How many: _____ Type: _____ Weight: _____

Name of Real Estate Agent/Company (if any): _____

Other persons who will occupy home with the Buyers/Tenants:

Name: _____ Age: _____ Relationship: _____

Name: _____ Age: _____ Relationship: _____

Vehicle Information: How Many: _____ (PICK UP TRUCKS & COMMERCIAL VEHICLES ARE NOT PERMITTED)

Make: _____ Model: _____ Year: _____ State: _____ Tag #: _____

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I have read and received a copy of the Declaration of Condominium, & Rules & Restrictions, and understand my responsibilities as an owner/tenant in a Condominium Association. I agree to abide by the provision of said documents.

Signature of Applicant for Sale/Lease _____ Date _____ Signature of Applicant for Sale/Lease _____ Date _____

ACTION OF THE BOARD: APPROVED ☐ DISAPPROVED ☐ DATE: _____

FOR: SHEFFIELD GREENE CONDO. ASSN, INC.

9/13/08

SHEFFIELD GREENE CONDOMINIUM ASSOCIATION VISITORS' GUIDE

This is a quick reference guide for owners and visitors new to our community. Everyone is welcome at Sheffield Greene, and we hope the following information will be helpful to you. Owners who are leasing should refer to the Association policy requiring them to complete the appropriate application form and to pay the \$50.00 administration fee. This applies to all types of rentals.

- Trash and Recycling Materials. Trash and recycling materials are picked up on Monday mornings. Receptacles may be placed at the end of your driveway one hour before sunset on Sunday. Empty containers must be removed before sunset on Monday.
- Parking. Parking is permitted only in your garage or driveway. Use visitor parking for overnight guests when necessary. Cars may park on the street for short periods during the day. No commercial vehicles are permitted for any reason, other than contractors providing a service in the community.
- Pool Rules. Please read and obey the pool rules. Please note: no running, diving, jumping or excessive noise in the pool area. We hope you enjoy the pool but ask that you be considerate of the unit owners surrounding the pool area.
- Walkways. Whenever possible, please use the walkways to access the pool area as it is very difficult to maintain a nice grassed area in this climate.
- Outdoor Grilles. In accordance with the Sarasota County Fire Code, no gas grilles or open flame grilles are permitted. Electric grilles may be used.
- Problems. Residents who are leasing should contact the owner or the rental agent regarding problems with their condominium unit.
- Pets. All pets must be less than 15 inches in height and be on a leash when they are on the common areas. **Owners must remove all pet droppings.**

If you have any questions, such as where the water shut off valve is located, please do not hesitate to ask one of your neighbors who will be more than willing to assist you.

Detailed information is readily available in the Sheffield Greene Information Booklet or on our new website www.sheffieldgreene.com

Once again, welcome to our Community - enjoy your stay

The Board of Directors - May 2008 Sheffield Greene Condominium Association.